



Issue Date: 01/04/2006
Implementation Date: 01/04/2006

Home Office Circular 6 / 2006

The Notifiable Occupations Scheme: Revised Guidance For Police Forces



From: Crime Reduction and Community Safety Group (CRCSG) - Policing Policy, Police Leadership and Powers Unit (PLPU)

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THIS CIRCULAR IS ADDRESSED TO:

Chief Officers of Police in England, Wales and Northern Ireland

COPIES ARE BEING SENT TO :

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Broad Subject: Police Service

Sub Category: Criminal records

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Dear Chief Officer,

This Circular updates and replaces advice previously contained in Home Office Circular 45/1986 about the disclosure of conviction and other information in relation to people in professions or occupations which carry additional trust or responsibility (often referred to as "notifiable occupations").

2. The Circular is consistent with the **Code of Practice on the Management of Police Information** published by the Home Secretary in July 2005 under the Police Act 1996.

This statutory code is part of the Government's response to the recommendations of the Bichard Inquiry into the circumstances surrounding the conviction of Ian Huntley for the Soham murders in late 2003. The Code, along with relevant guidance due to be published on 31 March 2006, is designed to provide a common national framework for the management of police information, highlighting the importance of common standards in high risk areas of activity. The Circular has been agreed with ACPO.

3. Home Office Circular 47/2003 provided revised advice on arrangements for police checks to be carried out in light of the establishment of the Criminal Records Bureau, and cancelled relevant sections of HOC 45/1986. The remaining parts of HOC 45/1986 not cancelled by HOC 47/2003 are hereby cancelled.

The general framework

4. The Notifiable Occupations Scheme relates to professions or occupations which carry special trust or responsibility, in which the public interest in the disclosure of conviction and other information by the police generally outweighs the normal duty of confidentiality owed to the individual.

5. While there is no statutory requirement for the police to share conviction or other information about individuals with third parties, other than in the context of Criminal Records Bureau (CRB) Disclosures under Part 5 of the Police Act 1997, there is a common law power for the police to share information for the purpose of the prevention and detection of crime (each case being considered in its own individual circumstances).

6. The general position is that the police should maintain the confidentiality of personal information, but legal opinion supports the view that in cases invoking **substantial public interest considerations** a presumption to disclose conviction and other information to relevant parties, unless there are exceptional reasons not to do so, is considered lawful. Areas in which it is considered there are likely to be substantial public interest considerations include:

- protection of the vulnerable, including children;
- national security; and
- probity in the administration of justice.

Sharing of Information

7. Sharing of information within these areas falls within the policing purposes set out at section 2.2.2 of the Code of Practice on the Management of Police Information, (especially purpose c - preventing the commission of offences). Nearly all the occupations involved in the scheme are subject to pre-employment checks at the CRB Standard or Enhanced Disclosure level or via another checking regime. The scheme is referred to in section 6.3.2 of the guidance on the Code of Practice.

8. Forces are requested to notify the appropriate Government department, professional regulatory/disciplinary body and/or the employer of conviction and other information when it comes to notice that an individual is working in one of the professions or occupations listed in Category 1 or Category 2 of Annex A:-

Category 1: Applies to professions or occupations bearing special trust and responsibility where substantial public interest considerations arise specifically in relation to:

- protection of the vulnerable, including children;
- national security; and

- **probity in the administration of justice.**

Where an occupation falls into one of these three categories, there is a presumption to notify in relation to all recordable convictions, cautions, reprimands and final warnings; unless there are exceptional reasons which make it inappropriate to do so.

Category 2: Applies to less sensitive professions or occupations where probity and integrity may nevertheless be an important factor in preventing crime. For example, this applies to those with particular financial responsibilities. In these cases, a test of relevance should be applied before the decision to share conviction or other information is made. The test of relevance should be under the same legal framework as that described in Home Office Circular 5/2005 in relation to disclosure under section 115 of the Police Act 1997.

Volunteers

9. Volunteers working in areas of employment or activity that fall under these two categories should be treated in the same way as paid employees.

Convictions for recordable offences

10. For occupations in Category 1, all convictions for recordable offences should be notified, unless there are exceptional reasons not to do so. Exceptional circumstances cannot by their nature be defined, but an example might include a relatively minor offence which clearly has no bearing on the person's employment. But there are also occupations, for example magistrates - who sit in judgement over others - where any conviction may reflect on their fitness to carry out their duties.

11. For occupations in Category 2, the relevance test consistent with the legal framework set out in HOC 5/2005 applies to recordable offences.

Convictions for minor offences

12. Minor (ie. non-recordable) offences, such as traffic offences that do not involve a prison sentence or disqualification of licence, are not recorded on the Police National Computer and need not generally be notified. If such cases come to light, the relevance test consistent with HOC 5/2005 should in all cases be applied to occupations in both Category 1 and Category 2.

13 As examples, in the cases of bus drivers, members of the armed forces and others with special responsibility for the safety of others, notification should be considered if the offence could have a material bearing on the individual's work. As a specific example, where a teacher is known to drive children in school transport even a minor motoring offence may affect their fitness for this particular work. If a minor conviction is also associated with other local intelligence, as in the paragraph on 'other relevant information' below, further consideration should be given as to whether disclosure is necessary.

Cautions, reprimands and final warnings

14. For occupations in Category 1, information should be notified about cautions, reprimands and final warnings for recordable offences unless there are exceptional

reasons not to do so.

15. For occupations in Category 2, the relevance test consistent with the legal framework of HOC 5/2005 will apply to all non-conviction disposals for recordable offences.

16. As with convictions for minor offences, the relevance test should be applied prior to notification of cautions, reprimands and final warnings for non-recordable offences for all occupations in Category 1 and Category 2.

Fixed penalty notices

17. The issue of a fixed penalty notice does not lead to a criminal record and should not generally be notified. In addition, due regard should be paid to the availability of fingerprint evidence confirming identity in such cases. Fingerprints and DNA will normally be taken for recordable offences but may not be available, particularly where the offence has been dealt with out of custody. Regard should also be paid to the fact that FPNs are not routinely included on CRB Disclosures.

18. The acquisition of such disposals, however, particularly those for recordable offences listed on PNC, could affect the assessment of the honesty and character of an individual already working in a particularly sensitive occupation. Should such a case come to notice and be considered for notification, in all occupations listed in Categories 1 and 2 the relevance test should be applied, based on the legal principles set out in HOC 5/2005.

Other relevant information from local police records

19. Decisions on the sharing of locally recorded and held police information need to be reached with special care. The test of relevance based on the legal framework described in HOC 5/2005 applies in all cases. The quality of such information varies considerably, and proper evaluation should be carried out in accordance with this guidance.

20. There will clearly be cases where notification is appropriate - for example, where someone employed to work with children or vulnerable adults is suspected of, and has been arrested for, or charged with, an offence of violence or a sexual offence. Even in cases still under investigation, if the individual is considered to pose a risk to the vulnerable it would be inappropriate to delay notifying the regulatory body or employer until the person has been dealt with through the criminal justice system.

Determining the nature of employment

21. In some situations, the nature of an individual's employment will not always be clear. In cases where the nature of the offence demonstrates a clear risk to children or vulnerable adults, for example, a sexual or other assault against a child, reasonable steps should be taken to ascertain any employment or other activity which the individual may be involved in (and which could provide a particular risk to vulnerable persons).

Notification to the employer in urgent cases

22. In especially urgent cases, for example involving possible harm to a child or vulnerable person, forces may consider direct notification to the employer (where known) as well as to the regulatory/disciplinary body concerned.

Further details on Categories 1 and 2

23. Further details about the list of professions and occupations in the scheme can be found in Annex A.

Arrangements within forces

24. The chief officer will wish to decide who should make decisions on whether information should be disclosed or not. The issue is likely to be most straightforward as regards convictions of those listed in Annex A. Decisions as to disclosure of soft information are likely to require closer attention.

25. The chief officer will wish to take these considerations into account in deciding upon local arrangements and may feel that the more sensitive kinds of case require a decision at ACPO level. In addition, in order to avoid possible misunderstanding, it is good practice for the chief officer to make the arrangements clear to all officers who may need to know.

Further information

26. Any queries arising from this Circular should be directed in the first instance to the Criminal Records Section, Safeguarding Vulnerable Persons Team, Police Leadership and Powers Unit, Home Office, Fourth Floor, Peel Building, 2 Marsham Street, London, SW1P 4DF.

e-mail:

Michael.Brett-Pitt@homeoffice.gsi.gov.uk
or Robin.Manson@homeoffice.gsi.gov.uk

Yours sincerely,

PETER EDMUNDSON
POLICE LEADERSHIP AND POWERS UNIT



[Appendix A - Category 2
occupations.doc](#)



[Appendix A - Category 1
occupations.doc](#)

Appendix A - Category 1

Police Forces should ensure that Notifications are marked 'Private and Confidential' and sent in an appropriately secure manner

ORGANISATIONS TO WHICH POLICE SHOULD SEND NOTIFICATIONS	TYPES OF POSITIONS REQUIRING NOTIFICATION OF CONVICTIONS	CURRENT TYPE OF PRE-EMPLOYMENT CHECK	NOTES FOR POLICE
<p>Department for Education and Skills Children's Safeguarding Operations Unit Ground Floor Area E Mowden Hall Staindrop Road Darlington DL3 9BG</p> <p>If a person employed in group 1 lives or works in Scotland forces should also notify the following:-</p> <p>General Teaching Council Scotland Clerwood House 96 Clermiston Road Edinburgh EH11 1JD</p> <p>If a person employed in group 1 lives or works in Northern Ireland forces should also notify the following:-</p> <p>The Manager, Teachers' Pay and Admin. Branch Department for Education Northern Ireland Waterside House</p>	<p>1. Persons who provide education at any school or further education institution, specifically</p> <ul style="list-style-type: none"> ◆ Teachers ◆ Student Teachers ◆ Teaching Assistants ◆ Ancillary staff in any type of school or Further Education Institute ◆ Proprietors of Independent Schools ◆ Care workers in special or residential schools ◆ Youth Workers in the Youth Service <p>2. Persons employed in the care of children in</p> <ul style="list-style-type: none"> ◆ Community Homes ◆ Children's Homes ◆ Probation Hostels ◆ Nursery Nurses 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Standard or Enhanced depending on the level of contact with child/Adult ◆ Enhanced ◆ Enhanced ◆ Standard ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced 	<ul style="list-style-type: none"> ◆ Where possible police forces should ascertain the specific employer the individual works for, e.g. school, nursery, community home etc.

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<p>75 Duke Street Londonderry BT47 6FP</p>	<ul style="list-style-type: none"> ◆ Social workers ◆ Probation Officers 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Standard 	
<p>Department for Education and Skills Safeguarding Operations Unit Protection of Vulnerable Adults Ground Floor Area E Mowden Hall Staindrop Road Darlington DL3 9BG</p>	<p>All persons employed in the care of adults in</p> <ul style="list-style-type: none"> ◆ Care Homes ◆ Their Own Home (where the person needs personal care due to incapacity) ◆ Ancillary staff in any type of care home or employed in the care sector ◆ Adult Placement Schemes ◆ Hospitals, Clinics, Medical Agencies or NHS bodies ◆ Care workers ◆ Nurses employed in the care sector ◆ Care managers 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Standard or Enhanced depending level of contact with vulnerable adult ◆ Standard or Enhanced depending on level of contact with vulnerable adult ◆ Standard ◆ Enhanced ◆ Enhanced ◆ Enhanced 	
<p>The Registrar General Medical Council (GMC) Regent's Place 350 Euston Road London NW1 3JN</p>	<ul style="list-style-type: none"> ◆ Registered Medical Practitioners ◆ Medical Students 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Standard 	

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<p>The Chief Executive Nursing and Midwifery Council (NMC) 23 Portland Place London W1N 4JT</p>	<ul style="list-style-type: none"> ◆ Nurses ◆ Midwives ◆ Health Visitors - including those registered with the NMC, but not practising. 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard or Enhanced depending on the level of contact with child/Adult 	
<p>The Secretary Professional Conduct and Complaints Committee The Bar Council 289 – 293 High Holborn London WC1V 7HZ</p>	<ul style="list-style-type: none"> ◆ Barristers ◆ Bar Students ◆ Pupil Barristers 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard on entry to the profession ◆ Standard on entry to the profession 	
<p>Head of Section Fraud Intelligence Unit Victoria Court 8 Dormer Place Leamington Spa Warwickshire CV32 5AE</p>	<ul style="list-style-type: none"> ◆ Solicitors ◆ Trainee Solicitors ◆ Enrolled Students ◆ Managing Clerks ◆ Solicitors' Employees 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard on entry to the profession ◆ Standard on entry to the profession ◆ Standard depending on the access they may have to certain information Legal/Financial ◆ Standard depending on the access they may have to certain information Legal/Financial 	

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<p>Head of Section Support Group Cabinet Office Security Policy Division 3rd Floor 2 Little Smith Street London SW1P 3DH</p>	<ul style="list-style-type: none"> ◆ Civil Servants (this includes Government Executive Agency staff, e.g. Job Centre Plus, Criminal Records Bureau). 	<ul style="list-style-type: none"> ◆ Direct access to PNC 	<ul style="list-style-type: none"> ◆ Where possible police forces should ascertain the specific Government department the person works for, e.g. MOD, DEFRA, Cabinet Office etc
<p>Head of Vetting Office for Civil Nuclear Security (OCNS) Room 3 Building146 Harwell Didcot Oxfordshire OX11 0RA</p>	<p>All Staff and Contractors of</p> <ul style="list-style-type: none"> ◆ The United Kingdom Atomic Energy Authority (UKAEA) ◆ BNFL, also so known as the British Nuclear Group (BNG) ◆ Urenco ◆ UK Nirex ◆ British Energy ◆ Amersham (GE Healthcare) ◆ Ascot Research Reactor 	<ul style="list-style-type: none"> ◆ Direct access to PNC 	

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Police Forces should ensure that Notifications are marked 'Private and Confidential' and sent in an appropriately secure manner

Royal Naval Service Police Headquarters (Eastern) HMS NELSON Queen Street Portsmouth PO1 3LR	All personnel in the: <ul style="list-style-type: none"> ◆ Royal Navy ◆ Queen Alexander's Royal Navy Nursing Service (QARNNS) ◆ Royal Navy Reservists (where known) 	Applicable to all occupations listed: <ul style="list-style-type: none"> ◆ Standard or Enhanced depending on the level of contact with child/Vulnerable Adult 	
Central Criminal Records and Intelligence Office (CCRIO) Royal Military Police Building 106 Roussillon Barracks Chichester PO19 6BN	All personnel in the <ul style="list-style-type: none"> ◆ Army ◆ Royal Marines ◆ Queen Alexander's Royal Auxiliary Nursing Corps (QARANC) ◆ Army Reservists (where known) ◆ Territorial Army (where known) ◆ Royal Marines Reserve (where known) 	Applicable to all occupations listed: <ul style="list-style-type: none"> ◆ Standard or Enhanced depending on the level of contact with child/Vulnerable Adult 	
Criminal & Security Records Office HQ RAF Provost and Security Services (UK) RAF Henlow Bedfordshire	All personnel in the <ul style="list-style-type: none"> ◆ Royal Air Force (RAF) ◆ Royal Air Force Reservists (RAAF) 	Applicable to all occupations listed: <ul style="list-style-type: none"> ◆ Standard or Enhanced depending on level of contact with child/Vulnerable Adult 	

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SG16 6DN	<ul style="list-style-type: none"> ◆ Princess Mary's Royal Air Force Nursing Service (PMRAFNS) 		
CAA Chief Security Adviser Civil Aviation Authority CAA House 45-59 Kingsway London WC2B 6TE	<ul style="list-style-type: none"> ◆ Airline Pilots ◆ Aircraft maintenance Engineers ◆ Aircraft Engineers ◆ Licensed Aircraft Engineers ◆ Air Traffic Controllers ◆ Assistant Air Traffic Controllers 	<ul style="list-style-type: none"> ◆ Basic/Standard ◆ Basic/Standard ◆ Basic/Standard ◆ Basic/Standard ◆ Basic/Standard ◆ Basic/Standard 	<ul style="list-style-type: none"> ◆ Disclosure Scotland are currently processing Basic Disclosures applications for all new staff who are working airside.
Deputy Secretary of Commissions Judicial Courts Policy Division 2nd Floor, Selborne House 54 Victoria Street London. SW1E 6QW	<ul style="list-style-type: none"> ◆ Magistrates 	<ul style="list-style-type: none"> ◆ Enhanced 	
Head of Early Years Headquarters Division Office for Standards in Education (Ofsted) Alexandra House 33 Kingsway London WC2B 6SE	<ul style="list-style-type: none"> ◆ Nursery manager ◆ Nursery owner ◆ Person in charge of a Nursery ◆ Nursery Supervisor ◆ Crèche manager ◆ Playgroup leader 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced 	

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	<ul style="list-style-type: none"> ◆ Holiday play scheme leader (manager) ◆ Child minder 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced 	
Health Professions Council (HPC) Park House 184 Kennington Park Road London SW11 1AA	<ul style="list-style-type: none"> ◆ Paramedics 	<ul style="list-style-type: none"> ◆ Standard 	
The Chief Executive The Ambulance Service Association (ASA) Friars House 157 – 168 Blackfriars Road London SE1 8EZ	<ul style="list-style-type: none"> ◆ Other ambulance staff (Emergency Care Practitioners; Technicians; Care Assistants) 	<ul style="list-style-type: none"> ◆ Standard 	
The Secretary/Registrar Royal Pharmaceutical Society of Great Britain (RPSGB) 1 Lambeth High Street London SE1 7JN	<ul style="list-style-type: none"> ◆ Pharmacists 	<ul style="list-style-type: none"> ◆ Enhanced 	
Head of Contracts Youth Justice Board for England and Wales 11 Carteret Street London SW1H 9DL	<ul style="list-style-type: none"> ◆ Secure Training Centre staff ◆ Escort Custody Officers 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced 	<ul style="list-style-type: none"> ◆ Where possible police forces should ascertain in which establishment the person works.
Local licensing authority	<ul style="list-style-type: none"> ◆ Taxi drivers 	<ul style="list-style-type: none"> ◆ Enhanced 	
Force Professional Standards	<ul style="list-style-type: none"> ◆ Police officers 	<ul style="list-style-type: none"> ◆ Direct access to PNC 	<ul style="list-style-type: none"> ◆ Enhanced Disclosure checks are

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Unit	◆ Police staff		carried out for officers working with children.
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Appendix 2 -Category 2

Relevance test to be applied

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ORGANISATIONS TO WHICH POLICE SHOULD SEND NOTIFICATIONS	TYPES OF POSITIONS REQUIRING NOTIFICATION OF CONVICTIONS	CURRENT TYPE OF PRE-EMPLOYMENT CHECK	NOTES FOR POLICE
Head of Casino and Bingo Sections Gaming Commission for Great Britain Berkshire House 168-173 High Holborn London WC1V 7AA	1. Casino Staff <ul style="list-style-type: none"> ◆ Casino Dealers ◆ Casino Croupiers ◆ Casino Cashiers ◆ Casino Inspectors/Pit bosses ◆ Casino Security officers ◆ Casino Supervisors ◆ Casino Managers ◆ Casino Executives ◆ Directors of Casino Companies 2. Bingo Staff <ul style="list-style-type: none"> ◆ Directors of Bingo Companies ◆ Bingo Managers 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced ◆ Enhanced 	

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Relevance test to be applied

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	<p>3. Gaming machine staff</p> <ul style="list-style-type: none"> ◆ Sellers/Suppliers of Gaming Machines <p>4. Lottery Staff</p> <ul style="list-style-type: none"> ◆ Lottery Promoters ◆ Directors of External Lottery Manager companies 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Enhanced 	
<p>Royal Mail Corporate Security Battersea Delivery Office Floor 2A 202 Lavender Hill London SW11 1AA</p>	<ul style="list-style-type: none"> ◆ All Royal Mail employees 	<ul style="list-style-type: none"> ◆ Direct access to PNC 	
<p>Health Professions Council (HPC) Park House 184 Kennington Park Road London SE11 4BU</p>	<ul style="list-style-type: none"> ◆ Arts Therapists ◆ Biomedical Scientists ◆ Chiropodists/Podiatrists ◆ Clinical Scientists ◆ Dieticians ◆ Occupational Therapists ◆ Department Practitioners 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard 	

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	<ul style="list-style-type: none"> ◆ Orthoptists ◆ Prosthetists/Orthotists ◆ Physiotherapists ◆ Radiographers ◆ Speech and Language Therapists 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard 	
<p>The Secretary/Registrar Royal Pharmaceutical Society of Great Britain (RPSGB) 1 Lambeth High Street London SE1 7JN</p>	<ul style="list-style-type: none"> ◆ Pharmacy Technicians ◆ Pre-registration Pharmacy Students 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard 	
<p>The British Psychological Society Memberships & Qualifications Directorate Manager 48 Princess Road East Leicester LE1 7DR</p>	<ul style="list-style-type: none"> ◆ Chartered Psychologists ◆ Chartered Clinical Psychologists ◆ Chartered Counselling Psychologists ◆ Chartered Educational Psychologists ◆ Chartered Forensic Psychologists ◆ Chartered Health Psychologists ◆ Chartered Occupational Psychologists 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard 	

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	<ul style="list-style-type: none"> ◆ Chartered Neurophysiologists ◆ Chartered Sport and Exercise Psychologists 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard 	
<p>The Registrar General Optical Council (GOC) 41 Harley Street London W1G 8DJ</p>	<ul style="list-style-type: none"> ◆ Optometrists (Ophthalmic opticians) ◆ Dispensing Opticians ◆ Registered student optometrists ◆ Registered student dispensing opticians 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Enhanced ◆ Standard ◆ Standard 	
<p>The Chief Executive The General Osteopathic Council (GostC) Osteopathy House 176 Tower Bridge London SE1 3LU</p>	<ul style="list-style-type: none"> ◆ Osteopaths 	<ul style="list-style-type: none"> ◆ Standard 	
<p>The Registrar General Dental Council (GDC) 37 Wimpole Street London W1G 8DG</p>	<ul style="list-style-type: none"> ◆ All registered Dentists ◆ All enrolled dental hygienists ◆ All enrolled dental therapists ◆ All dental students and student dental hygienists and dental therapists 	<ul style="list-style-type: none"> ◆ Enhanced ◆ Standard ◆ Standard ◆ Standard 	
<p>The Registrar The General Chiropractic Council</p>	<ul style="list-style-type: none"> ◆ Chiropractor 	<ul style="list-style-type: none"> ◆ Standard 	

Appendix 2 -Category 2

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(GCC) 44 Wicklow Street London WC1X 9HL	<ul style="list-style-type: none"> ◆ Chiropractic practitioner ◆ Chiropractitioner ◆ Chiropractic Physician/Doctor of Chiropractic 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard 	
The Chief Executive The Security Industry Authority (SIA) 50 Broadway London SW1H 0SA	<ul style="list-style-type: none"> ◆ Door Supervisors (Bouncers) ◆ Vehicle Immobilisers (Wheel – Clampers) ◆ All Security Guards (static and patrol) ◆ Store Detectives ◆ Dog Handlers ◆ CCTV operators ◆ Key holders 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Standard ◆ Not yet covered by the disclosure service 	
Head of Section Police Liaison Office D7 DVLA Swansea SA6 7JL	<ul style="list-style-type: none"> ◆ Passenger Carrying Vehicle (PCV) Drivers (Bus Drivers) 	<ul style="list-style-type: none"> ◆ Standard if work involves school or hospital/social services contract 	

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Relevance test to be applied

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<p>Head of Professional Conduct/Assistant Registrar The Royal College of Veterinary Surgeons (RCVS) Belgravia House 62-64 Horseferry Road London SW1P 2AF</p>	<ul style="list-style-type: none"> ◆ Veterinary Surgeons ◆ Veterinary Practitioners 	<ul style="list-style-type: none"> ◆ Standard ◆ Standard 	
<p>Personnel Security Vetting Manager BT Security (Government) ppA6F BT Centre 81 Newgate Street London EC1A 7AJ</p>	<p>BT employees</p>	<ul style="list-style-type: none"> ◆ Standard/Direct access to PNC 	<ul style="list-style-type: none"> ◆ Some employees are involved in National Security work
<p>The Registrar The Farriers Registration Council Sefton House Adam Court Newark Road Peterborough PE1 5PP</p>	<ul style="list-style-type: none"> ◆ Farriers 	<ul style="list-style-type: none"> ◆ Registered with CRB but eligibility is currently under review 	

Appendix 2 -Category 2

Relevance test to be applied

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